

District of Columbia Health Care Association DCHCA

Meeting Minutes
January 15, 2013

I. Call to Order

Sue Hargreaves called to order the Board meeting of the DCHCA at 10:15am on January 15, 2013.

II. Roll Call. The following persons were present:

DCHCA President - Sue Hargreaves, Administrator - Lisner Louise Dickson Hurt Home DCHCA
DCHCA President Elect - Janine Finck-Boyle, Administrator - The Washington Home
DCHCA Secretary - Tina Sandri, Administrator, Carroll Manor Nursing and Rehab
DCHCA Treasurer - Denise Chadwick Wright, Administrator - Carolyn Boone Lewis DCHCA
DCHCA Immediate Past President - Sandy Douglas, CEO/Administrator - The Methodist Home
DCHCA Executive Director - Veronica Sharpe

Brinton Woods - Ron Cheli, Administrator
Brinton Woods - Marvin Rabovsky, Owner
Ingleside at Rock Creek - Regina Kim, Administrator
Jeanne Jugan Residence - Sr. Celestine Meade, Administrator
Jeanne Jugan Residence - Daisy Alzate, DON
Knollwood - Barbara D'Agostino - Administrator (arrival for lunch)
Methodist Home of DC - Diane Lowe, CFO
Sibley Renaissance- Elise Miller, Administrator (arrival for lunch)
Specialty Hosp of Washington/Capitol Hill - Calanthia Green, Administrator
Specialty Hosp of Washington/ Hadley - Leonard Smith, Administrator
Stoddard Baptist - Steve Nash, President & CEO
Stoddard Baptist - Remy Johnson, Administrator
Stoddard Baptist - Dennis Olaniyi, DON group chair
Stoddard Baptist - Mahesh Tyagy, CFO
United Medical Center - Donna Allen Williamson, Administrator
Unique Residential care Center(URCC)- Rosalind Wright, VP/Administrator
URCC - Scott Taylor, CFO
Washington Center of Aging Services/SBGC - Rhea Gilliam, Administrator
Washington Home - Tim Cox, CEO
Washington Nursing Facility - Gail Jernigan, Administrator
Radiation Physics - Lou Rubin, President
Remedi Senior Care - Larry Kelley, Associate DCHCA Board Member

There was an introduction of all members to start off the new year. Additionally, Committee Chairs for the year were announced and include:

Legislative Committee Chair - Sandy Douglass
Emergency Preparedness Committee Chair - Gail Jernigan
Education Committee Chair - Janine Finck-Boyle
Assisted Living Committee Chair - Alexis Mackenzie
Finance Committee Chair – Mahesh Tyagy
Convention Chair - Sue Hargreaves

III. Approval of Minutes for Last Meeting

After a request to modify the minutes to note a previous discussion on remuneration and job evaluation for the Executive Director of DCHCA, a motion was made by Gail Jernigan, which was seconded by Janine Finck-Boyle, to approve the December 2012 minutes.

IV. Review of December Financials

The budget was reviewed:

* Remuneration for the Executive Director was discussed and approved previously by the Executive Board. The processes for job evaluation and salary increase were shared with the group today. A future proposed DCHCA task force would lay out specific work goals for the Exec Director. There was a motion from Janine Finck-Boyle, seconded by Sandy Douglas, to give the Executive Director a 3% pay increase, and include the 3% in the 2013 budget. A secret ballot was held with the 14 facilities present. Motion approved to include both a 3% increase for the Executive Director and the 2013 Budget.

* Scott and Sue, Gail and Larry volunteered to serve on a task force to develop performance objectives for the Executive Director. A suggestion was made to highlight assisted living as an item in the work objectives. A goal is to have draft objectives by the end of the first quarter of 2013. Another suggestion was made to increase advocacy in the non-profit arena. All members are asked to email Sue with ideas that may be included as work objectives. All are welcome on the task force.

* Bids were sought for vendors to conduct a one-time audit on the DCHCA financials.

V. Regulatory Legislative

A. DHCF

1. Council Meetings - Regarding the 2007 rebasing audits: DCHCA met with Council members to discuss delays in rebasing and issues related to use of the provider tax fund. The meetings seem to be effective. DCHCA has met with Councilmember Bowser, Chair of the Economic Development Committee, and Chairman Medelson, Chairman of the Committee of the Whole. Even though we have an agreement with DHCF, we should continue to educate the Council on happenings with the rebasing. Those we have met with seem interested in knowing about the matter.

2. 2010 Rebasing - Last week, DCHCA met with DHCF to discuss the approximately \$19.5M dollars collectively owed to the NFs from the 2010 rebasing. Last Friday, DHCF agreed that 75% of the total dollars out of the \$19.5M will be distributed to the NFs in the meantime, so long as the NFs are current on their provider tax payments. Nathan will contact Veronica this coming Thursday to discuss the timing of the monies to be distributed to the NFs. The lump sum distribution will only cover 10/1/11 through 12/31/12. Going forward, the 2013 rates will be based as they have been without this special distribution.

3. Case Mix Adjustments - 4/1/11 casemix adjustments should have mailed by 1/11/13, but the rate adjustments should go out by 1/25/13. Lois suggested a readjusted timeline on casemix given the delay. Gail suggested we ask to see how the casemix is calculated. The casemix letters will go out by regular mail, not email, to the facilities. Mahesh will follow up.

4. Money Follows the Person - DCHCA committee members met with DHCF about forms, eligibility screening methods. The meeting generated many questions, and copies of questions were distributed to the DCHCA membership today. Of concern are the eligibility criteria for discharge of lighter care residents to lower levels of care due to lack of Money Follows the Person funding. There was a discussion about the general lack of housing/funding for light care residents that could be discharged from the NFs.

5. Eligibility Criteria for NH Admission - DHCF is changing their criteria for admission into the NFs. Pam Hodges of DHCF is holding a meeting on 1/24 at 1pm with the NFs to discuss a model using a weighted system based on ADLs and IADLs used in Tennessee. DCHCA will engage the hospital association and home care associations on this topic. Administrators are asked to review the email from Veronica about the Tennessee eligibility formula prior to the meeting with Pam Hodges.

B. Survey & Certification

1. IDR Process - There was discussion of IDR versus IIDR process. DC does not use the IIDR process, which involves civil money. Veronica is drafting a letter for Dr. Woldu for NFs to review.

2. List of Questions for Dr. Lewis - Veronica is drafting a list of questions to ask Dr. Lewis at a DCHCA meeting at a later date. Issues have to do with requests for waivers (two homes have unanswered waivers on staffing), timeliness of surveys, IDR process impartiality, transparency of results, and timeliness. All NF questions, including those from the DON group, may be sent to Veronica to be added to the list. Mary Sklencar is citing staffing (lack of the .6) at the DC licensure level post complaint investigation. Three NFs have received this type of a deficiency.

C. DC Boards

1. Nursing - No report.

2. Nursing Home Administrators - Steve Nash reported that he is the only member on the Board at present.

VI. Workgroups/Task Force

A. Convention - Sue reported that Remy Johnson is co-chair. Larry Kelley, Lou Rubin, Janine, and Sue are helping. All are welcome to join. There was discussion about having a convention versus a gala in the future, with a goal of generating the same bottom line for DCHCA. This year we will have a convention given the late timing of the discussion in the planning timeframe.

B. Moving Quality Forward/Education - Gail Jernigan is co-chair. Larry Kelley is helping with antipsychotics as a topic. All are invited to join the work group. Possible education session topics were discussed, including Lori Porter to teach a quarterly CNA education track, behavioral health, AHCA trend tracker interactive tutorial session, Administrator's full day to meet new licensure requirements, human resources recruiting and retention, disaster planning best practices in NFs, Silver Chair learning resources, HLRA resources. One of the first educational breakfast sessions will be on corporate compliance programs.

C. Financial Health - Scott Taylor will co-chair. Denise Chadwick and Gail Jernigan are helping. The group will review the by-laws with respect to the financially related parts of the by-laws.

D. Legislative/Strategic - Tina Sandri will co-chair. Tim Cox will help. A list of the DC Council and Committee members was passed out for the current year. DCHCA members are encouraged to make friends with your council member. Also, please let the Legislative

Committee Chair know when you have made connections so we know where we have made connections across the city.

E. Disaster Preparedness - All the NF Duty Officers, which include Ali, Karen, Garth, Chris, Irving, and Ron will be co-chairs. Meetings will rotate through the DCHCA homes in DC. The committee will review grant proposals for LTC with Craig DeAtley on how to apply for grant funds. An educational session will target those persons in the NFs who might be in a position of authority during an emergency, including on off-shifts. The group will also look at diesel fuel rates, and see if any fuel providers will service DCHCA homes as a priority in an emergency.

F. Assisted Living –Lisa Harfoot will co-chair. The Committee is brainstorming on how to engage more of the AL homes in DC. Almost all of the ALFs are for-profit. We may host an educational session in April with the AL surveyors.

G. Bylaws Task Force - Sue reported that the task force met about the associate business member having a vote, and it was determined that the associate business members do have a vote. Janine, Solanges, Veronica and Larry would like to work on an ad-hoc committee to review by-laws as needed.

H. Directors of Nursing - The DON group will begin reporting their activities to the DCHCA board meetings. The Administrators are all asked to encourage their DONs/designees to attend the DON meetings. The meetings are the second Tuesday monthly from 1-3pm.

VII. AHCA

A. Not for profits – The Fiscal Cliff is being monitored by AHCA. AHCA plans to meet with Congress about this matter.

B. Quality Symposium - will be held 2/11 to 2/13 in San Antonio.

C. NCAL - will be held 3/12 to 3/13 in Ft. Lauderdale.

D. Congressional Briefing - will be held 6/3 to 6/4 in Washington, DC.

VIII. New Business

A. Christ House - Veronica received a call from Christ House. Their clientele is medically and financially needy. They requested the NFs look at their referrals to help them place people. A recommendation was made to invite them to the eligibility meeting being hosted by Pam Hodges to help them understand the criteria.

B. PEPCO - Veronica and Sandy are meeting with PEPCO in February to raise NFs and ALFs in the priority grid during power outages. Administrators, please check your facility billing name on your PEPCO bill so that it readily reflects that your building is a health care facility and thus warrants priority service.

IX. Adjournment

The meeting was adjourned at 1:15pm. Next meeting: 2/19/13 at Carolyn Boone Lewis.

Respectfully submitted,
Tina Sandri

